

SMOKEFREE POLICY

Purpose

This policy has been developed to protect all employees, service users, customers and visitors from exposure to secondhand smoke and to assist compliance with the Health Act 2006.

Exposure to secondhand smoke, also known as passive smoking, increases the risk of lung cancer, heart disease and other illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

Policy

It is the policy of GT Coulson Fabrication Ltd, that all of our workplaces are smoke free, and all employees have a right to work in a smoke free environment. The policy shall come into effect on 1st July 2007 and be reviewed on a yearly basis.

Smoking is prohibited throughout the entire workplace with no exceptions. This includes company vehicles. This policy applies to all employees, consultants, contractors, customers and visitors.

Implementation

Overall responsibility for policy implementation and review rests with Andrew Coulson. All staff are obliged to adhere to, and facilitate the implementation of the policy.

The person named above shall inform all existing employees, consultants and contractors of the policy and their role in the implementation and monitoring of the policy. All new personnel will receive a copy of the policy on recruitment/induction.

Appropriate 'No Smoking' signs will be clearly displayed at all entrances to and within the premises.

Non-compliance

Disciplinary procedures will be followed if a member of staff does not comply with this policy. Those who do not comply with the smoking law are also liable to a fixed penalty fine and possible criminal prosecution.

The NHS offer free services to help smokers give up, details are available from the office.

This policy will be reviewed annually and updated as required.



Mr Andrew Coulson
Managing Director

Date: 1st September 2017